



Health and Safety Policy

HELM Great Britain Limited (HGB) is committed to providing and maintaining a safe and healthy workplace (as reasonably practicable) for all our employees as well as clients, visitors, suppliers and member of the public and to prevent injuries.

We are committed to ensure that our statutory obligations are met, but these are regarded as minimum standards to be exceeded wherever possible. We will continually strive to improve our management of workplace risks through monitoring, internal auditing and improving company practices.

Responsibilities

Managing Director

- Ensure the business complies with all legislation relating to health and safety
- Eliminate or minimise all workplace hazards and risks as far as is reasonably practicable
- Provide information, instruction and training to enable all workers to work safely

Managers

- Day-to-day responsibility for ensuring this policy is put into practice.
- Provide information, instruction and training to enable all workers to work safely
- Consult with and involve workers on matters relating to health, safety and wellbeing
- Provide appropriate safety equipment and personal protective equipment

All Employees

All our employees are required to:

- ensuring their own personal health and safety, and that of others in the workplace
- complying with any reasonable directives (e.g. wearing personal protective equipment)
- follow safe systems of work
- report any Health and Safety concerns to the Managers or an appropriate person
- Not interfere with anything provided to safeguard their health and safety.



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Contractors and other Working Partners

All persons working with or involved in the provision of services on behalf of HELM GB must co-operate with the requirements of this Health and Safety Policy and accept their personal responsibilities for the health and safety of themselves and others.

Arrangements

To ensure it is health and safety performance, and so that accidents and ill health are minimised. HELM GB has produced a series of health and safety arrangements and procedures. These arrangements will be entirely reflective of how the company intends to manage health and safety issues.

- Risk Assessments
- Audit and Inspection
- Control of Substances Hazardous to Health
- Fire Safety, Precautions and Emergency Arrangements
- First Aid Arrangements
- Display Screen Equipment assessments
- Working at Height
- Manual Handling assessments
- Plant and Equipment maintenance
- Safety in Offices
- Personal Protective Equipment
- Health and Safety Training
- Accident investigation and reporting

HGB will review and update this policy to incorporate any changes created by new or revised business activities and/or changes in legislation.

This policy is also communicated to all employees to promote both their involvement and commitment to the improvement of our business.

A handwritten signature in black ink, appearing to read "Lyndon Watkins".

Lyndon Watkins
Managing Director

Date 14th January 2020